ADVERTISEMENT FOR VARIOUS POSTS FOR HARYANA STATE CHILD PROTECTION SOCIETY

Haryana State Child Protection Society under Department of Women and Child Development, Haryana invites applications for filling up 268 posts (4 at State level and 264 at District Level) in the society. The details of posts are as under:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name of the Post</th>
<th>No. of Posts</th>
<th>Estimated Salary (consolidated amount pm)</th>
<th>Qualification</th>
<th>Category</th>
</tr>
</thead>
</table>
| 1       | Programme Manager SARA (only for women) | 1 | 35,000/- | I. Retired College/School Principal/ Officer of Social Welfare, W.C.D., Education and Health Department having experience of working for Child Development/Care.  
Age: should not exceed 62 years.  
OR  
II. Masters in Psychology with specialization in Child Psychology/ Masters in Child Development/ MSc. Human Development from any recognized university  
III. Minimum 55% marks at Masters Level.  
IV. 5 years of experience in relevant field.  
Age: Above 30-42 years. | Open |
| 2       | Programme Manager (Child protection) | 1 | 35,000/- | I. Masters in Psychology with specialization in Child Psychology/ Masters in Child Development/ MSc. Human Development from any recognized university  
II. Minimum 55% marks at Masters Level.  
III. Knowledge of Hindi up to matric.  
IV. 5 years of experience in relevant field.  
Age: Above 21-42 years. | Open |
<table>
<thead>
<tr>
<th>Sno</th>
<th>Name of post</th>
<th>No. of posts</th>
<th>Essential Qualification</th>
<th>Monthly remuneration</th>
<th>Category</th>
</tr>
</thead>
</table>
| 3   | Accounts Officer                     | 1            | i. Retired as Accounts Officer; or in-service SAO with at least 2 years experience on deputation basis.  
  ii. Ability to work on MS.Office (Word, Excel, PowerPoint, Internet) with ease  
  **Age should not exceed 62 years.** | 17,500/-       | Open                                     |
| 4   | Assistant cum Data Entry Operator     | 1            | I. Graduate from any recognized University  
  II. 1 year Diploma/Certificate Basic (Word, Excel, Power Point, Internet) with ease.  
  **Age 25-42 years.** | 10,000/-       | Scheduled Caste                          |

**TOTAL**

4 Vacant total Post at State Level

- **At District Level**

<table>
<thead>
<tr>
<th>Sno</th>
<th>Name of post</th>
<th>No. of posts</th>
<th>Essential Qualification</th>
<th>Monthly remuneration</th>
<th>Category</th>
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</table>
| 1   | District Child Protection Officer     | 22           | i. **Essential Qualification**  
  ii. Minimum 60% marks at Masters Level and having consistent good academic record.  
  iii. Knowledge of Hindi up to Matric.  
  iv. Working Knowledge of Computer  
  **Preference will be given to experience in Child Protection Issues.**  
  **Age: 21-35 years** | Rs. 33,250/-     | Scheduled Caste: 4  
  Backward Class (Category A): 4  
  Backward Class (Category B): 2  
  Open Category: 12 |
| 2   | Protection Officer (Institutional Care) | 22           | i. **Essential Qualification**  
  ii. Master in Psychology/ Master in Social Work/Master in Child Development/ MSc. Human Development from any | Rs 21,000/-         | Scheduled Caste: 4  
  Backward Class (Category A): 4  
  Backward Class (Category B): 2  
  Open Category: 12 |
| 3 | Protection Officer (Non Institutional Care) | Rs 21,000/- | Scheduled Caste: 4
Backward Class (Category A): 4
Backward Class (Category B): 2
Open Category: 12 |
| 4 | Legal cum Probation Officer | Rs 21,000/- | Scheduled Caste: 4
Backward Class (Category A): 4
Backward Class (Category B): 2
Person with Disability: 1
Open Category: 11 |

<table>
<thead>
<tr>
<th>Position</th>
<th>Essential Qualification</th>
<th>Salary</th>
<th>Scheduled Caste</th>
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</thead>
</table>
| Protection Officer (Non Institutional Care) | i. Master in Psychology/ Master in Social Work/Master in Child Development/ MSc. Human Development form any recognized University. 
ii. Minimum 55% mark at Masters Level and having consistent good academic record. 
iii. Knowledge of Hindi up to Matric. 
iv. Working Knowledge of Computer 
• Preference will be given to experience in child Institutional Care. 
• Age: 21-35 years | | |
| Legal cum Probation Officer | i. Graduate in Law from any recognized University with minimum 55% mark and having consistent good academic record. 
ii. Knowledge of Hindi up to Matric. 
iii. Working knowledge of | | |
<table>
<thead>
<tr>
<th>No.</th>
<th>Position</th>
<th>Essential Qualification</th>
<th>Age Range</th>
<th>Salary</th>
<th>Scheduled Caste</th>
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</thead>
</table>
| 5   | Counsellor           | i. Master in Psychology /Masters in Child Development/ Guidance and Counselling / MSc. Human Development from any recognized University with minimum 55% mark and having consistent good academic record.  
   ii. Knowledge of Hindi up to Matric.  
   iii. Working knowledge of computer.  
   • Preference will be given to experience in handling legal matters.  
   • Age: 25-45 years | 25-45 years | Rs 14,000/- | Scheduled Caste: 4 
Backward Class (Category A): 3 
Backward Class (Category B): 2 
Person with Disability: 1 
Open Category: 12 |
| 6   | Social Worker        | i. Master in psychology/Social Work (MSW) /Sociology / MSc. Human Development from any recognized University with minimum 55% mark and having consistent good academic record.  
   ii. Knowledge of Hindi up to Matric.  
   iii. Working knowledge of computer.  
   • Preference will be given to experience in child Protection issues.  
   • Age: 21-35 years | 21-35 years | Rs 14,000/- | Scheduled Caste: 4 
Backward Class (Category A): 3 
Backward Class (Category B): 3 
Person with Disability: 1 
Open Category: 11 |
| 7   | Social Worker (Reserved for) | iv. Master in psychology/Social Work (MSW) /Sociology / MSc. Human Development from any recognized University with minimum 55% mark and having consistent good academic record.  
   ii. Knowledge of Hindi up to Matric.  
   iii. Working knowledge of computer.  
   • Preference will be given to experience in child Protection issues.  
   • Age: 21-35 years | 21-35 years | Rs 14,000/- | Scheduled Caste: 4 
Backward Class (Category A): 3 
Backward Class (Category B): 3 
Person with Disability: 1 
Open Category: 11 |
<table>
<thead>
<tr>
<th>Position</th>
<th>Essential Qualification</th>
<th>Scheduled Caste:</th>
<th>Backward Class:</th>
<th>Person with Disability:</th>
<th>Open Category:</th>
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<tr>
<td>women only)</td>
<td>Work (MSW) /Sociology / MSc. Human Development from any recognized University with minimum 55% mark and having consistent good academic record.</td>
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<td></td>
<td>v. Knowledge of Hindi up to Matric.</td>
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<td>vi. Working knowledge of computer.</td>
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<td>• Preference will be given to experience in child Protection issues.</td>
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<td></td>
<td>• Age: 21-35 years</td>
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<tr>
<td>8 Accountant</td>
<td><strong>Essential Qualification</strong></td>
<td>Scheduled Caste:</td>
<td>Backward Class:</td>
<td>Person with Disability:</td>
<td>Open Category:</td>
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<td>i. Bachelor degree in Commerce (B.com) from in any recognized university with minimum 55% marks and having consistent good academic record.</td>
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<td>ii. Ability to work on MS Office (Word, Excel, Power point and Internet) with ease.</td>
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<td>iii. Knowledge of Hindi up to Matric.</td>
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<td>• Preference will be given to experience in maintaining accounts, related book keeping, acquainted with tally</td>
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<td>• Age: 21 to 35 years</td>
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<td>9 Data Analyst</td>
<td><strong>Essential Qualification</strong></td>
<td>Scheduled Caste:</td>
<td>Backward Class:</td>
<td>Person with Disability:</td>
<td>Open Category:</td>
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<td></td>
<td>i. Graduate from any recognized University with minimum 55% marks and having consistent good academic record</td>
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<td>4</td>
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<td>ii. Knowledge of Hindi up to Matric.</td>
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<tr>
<td>Position</td>
<td>No.</td>
<td>Essential Qualification</td>
<td>Salary</td>
<td>Scheduled Caste</td>
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</table>
| Assistant cum data Entry operator            | 10  | iii. Ability to work on MS Office (Word, Excel, Powerpoint & Internet) with ease.  
|                                              |     | - Preference will be given in experience in and analysis and using packages such as SPSS.  
|                                              |     | - Age: 21 to 35 years  
|                                              |     | Preference will be given in experience in and analysis and using packages such as SPSS.  
|                                              |     | Age: 21 to 40 years  
|                                              |     | Essential Qualification  
|                                              |     | I. Graduate from any recognized University with minimum 55% marks and having consistent good academic record.  
|                                              |     | II. Knowledge of Hindi up to Matric.  
|                                              |     | III. Ability to work on MS Office (Word, Excel, Powerpoint & Internet) with good typing speed.  
|                                              |     | Preference will be given to experience in computerized data entry.  
|                                              |     | Age: 21 to 40 years  
| Outreach Worker                              | 11  | Essential Qualification  
|                                              |     | i. Graduate from any recognized University with minimum 55% marks and having consistent good academic record.  
|                                              |     | ii. Knowledge of Hindi up to Matric.  
|                                              |     | iii. Working knowledge of computer.  
|                                              |     | Preference will be given to experience of working in NRHM, ICDS, Rural Development Projects.  
|                                              |     | Age: 21 to 40 years  
|                                              |     | Rs 10,000/-  
|                                              |     | Scheduled Caste: 6  
|                                              |     | Backward Class (Category A): 3  
|                                              |     | Backward Class (Category B): 3  
|                                              |     | Person with Disability: 1  
|                                              |     | Open Category: 9  
|                                              |     | Rs 8,000/-  
|                                              |     | Scheduled Caste: 11  
|                                              |     | Backward Class (Category A): 6  
|                                              |     | Backward Class (Category B): 6  
|                                              |     | Person with Disability: 1  
|                                              |     | Open Category: 20  


NOTE:

- Age relaxation upto 45 years shall be admissible to the candidates who are currently employed in Haryana State Child Protection Society.

- 5 year relaxation in upper age limit shall be admissible to the candidates belonging to Scheduled Caste Category.

- Age relaxation for Backward Class and Physically Disabled Candidate shall be as per Haryana Government.

- Out of 8 posts to be filled for Persons with Disability, 2 posts shall be admissible for Scheduled Caste candidates, 2 for Backward Class (A and B) candidates and 4 posts for open category candidates.

The Applicants are requested to submit their applications online at [http://www.oscarsecurity.co.in/index.php/registration-form](http://www.oscarsecurity.co.in/index.php/registration-form)

Applications are to be submitted before 19.12.2018.