



स्वैच्छिक संस्थाओं के लिए अनुदान आमन्त्रण



स्वैच्छिक संस्थाओं द्वारा महिला एवं बाल कल्याण के क्षेत्र में प्रशिक्षण परियोजनाएं चलाने के लिए वित्तीय सहायता प्राप्त हेतु वर्ष 2015-16 में आवेदन-पत्र आमन्त्रित किए जाते हैं।

योजना का संक्षिप्त विवरण

- संस्थाओं द्वारा हरियाणा में महिलाओं व बच्चों के सर्वांगीण विकासार्थ व उन्हें आत्म निर्भर बनाने के लिए विभिन्न प्रशिक्षण कोर्स स्वच्छा से चलाये जाते हैं।
- जो संस्थाएं विभागीय संस्थाओं जैसे महिला आश्रम, नारी निकेतन, निरीक्षण गृह व अन्य गृहों में परियोजनाएं चलाना प्रस्तावित करेंगी उन्हें प्राथमिकता दी जाएगी।

पत्र संस्थाएं

- स्वैच्छिक संस्थाएं जो पिछले 3 वर्षों से पंजीकरण एक्ट 1880 के अन्तर्गत पंजीकृत हैं एवं महिलाओं/बच्चों के कल्याण हेतु स्वच्छा से परियोजनाएं चला रही हैं व संबंधित कार्यक्षेत्र में उनकी विशेष पहचान हैं।
- संस्था द्वारा किसी भी जाति, रंग, धर्म, भेदभाव के बिना कार्य करने की संस्था के संविधान में व्यवस्था की गई हो।

आवेदन की विधि

- संस्था विभागीय वेबसाइट wedhry.gov.in/Adv-Events-Notices.htm पर link file:- Invitation for grants to Voluntary/NGO Organisation पर उपलब्ध निर्धारित आवेदन पत्र अक्टूबर 3 व 4 में आवेदन कर सकते हैं।
- संस्था आवेदन पत्र संबंधित जिला कार्यक्रम अधिकारी, आई0सी0डी0एस0 सैल के कार्यालय में दिनांक 20.7.2015 तक प्रस्तुत करें।
- संस्था परियोजना के स्पष्ट आवेदन-पत्र, रजिस्ट्रेशन प्रमाण-पत्र, संविधान/ज्ञापन की साक्ष्यकृत प्रति, पदाधिकारियों के फोटो ग्राफ, उनके हस्ताक्षर व मोहर सहित लक्ष्यपात्रों की सूची, एग्जीक्यूटिव व अग्रिम रसीद, आई एफ एस सी कोड, बैंक अकाउंट नं., माइक्रो नं., से संबंधित दस्तावेज कार्यालय का पता, परियोजना प्रस्तावित का पता फोन सहित प्रेषित करेंगी।
- मुख्यालय पर उपायुक्त की सिफारिशों सहित आवेदन पत्र प्रेषित करने की अंतिम तिथि 20.08.2015 है। उपायुक्त के माध्यम से प्रकृत पत्राचारों को ही विचारया जाएगा। सीधे भेजे गए आवेदन स्वीकार नहीं होंगे।
- संस्था कोई भी जानकारी संबंधित जिला कार्यक्रम अधिकारी, आई0सी0डी0एस0 सैल से प्राप्त कर सकती है।

अमनीत पी कुमार
निदेशक

महिला एवं बाल विकास विभाग,
हरियाणा, पंचकुला (बेज न015-20, सैंक्टर-4, पाकेट II)

ANNEXURE -III

INFORMATION CONCERNING VOLUNTARY AGENCY/NON-GOVERNMENT ORGANISATION

(To be supplied to the concerned Administrative Department of Haryana Government along with the projects details)

Photo of
NGO
building
office
bearers
enclosed

1. Name of the Voluntary Organization

2. Registered Address

a) Permanent Postal Address

3. Registration Number of Society/Trust/Charitable Company, Date and Act under which registered (enclose copy)

4. Voluntary Organization experience in Development/Welfare Project undertaken in the past including projects in hand at present.

Name of Project	Objectives	Target	Project cost	Sources of fund	Period of execution	Benefits accrued
1.	2.	3.	4.	5.	6.	7.

5. (a) Whether any project taken up with the help of Haryana Govt. in the past, If yes, attach a copy of the U.C. for the same

(b) Whether organization has been receiving grants from any other Source, viz. Central Govt., Private Agency and Foreign Agency. If yes, details may be submitted.

6. Name of the Office bearers

7. Principal Executive Officer

8. Contact person

9. Strength of personnel (including qualification & experience etc.)

10. Assets (Land, building, equipment, machinery, vehicles, livestock etc.)

11. Audited Expenditure Statement for the last two years

12. Bank particulars

(a) Name and address of Bank

(b) Society/NGO Account No.

(if the Society has more than one Bank Account, particulars regarding all account needs to be given).

ANNEXURE -IV

PROFORMA FOR SUBMISSION OF PROJECT/PROGRAMME DETAILS BY
VOLUNTARY/NON-GOVERNMENT ORGANISATION (NGO'S)

Photo of
President and
Secretary of
NGO.

1. (a) Broad subject area

(a) Name of project

2. Objectives

3. Implementing Agency

4. Project summary

5. Total project cost with break-up

6. Source of funds for the proposed project/programme

i) Contribution, if any, by Applicant Society/NGO

:Rs.

ii) Contribution from any other State Agency (Specify

: Rs.

Name & address of Agency also)

iii) Contribution demanded from the State Government

: Rs.

iv) Contribution from any National Agency/Govt. of India

: Rs.

(Specify name and address of agency also)

v) Contribution from any other private entrepreneur (Specify

: Rs.

Name and address of entrepreneur/business house)

Total : Rs.

7. Period of Execution from to

(likely date)

8. Expected Benefits.

9. Quarterly progress in terms of specified indicators of

Output and outcomes.

10. Name(s) and address of two contact persons for the projects.

I/We abide by the terms and conditions of Haryana Government in the event of sanctioning of the grant to our Agency/ Organisation.

(Signature)

President/Secretary

Date:

Place:

Name of the Organisation _____
Official Seal

AGREEMENT

This agreement is made this.....day of...2015... between the Government of Haryana (hereinafter called the Government) of the one part and President..... Association/Institution, registered under the Societies Registration Act XXI of 1860 and having its headquarters at acting through Shri(President/Secretary of the Association) of (hereinafter called the Association/Institution) of the part.

Whereas the Association/Institution has requested the Government to grant to it a sum of Rs.....(Rupees) for the purpose ofcourse.

And whereas the Government has agreed to grant the Association the aforesaid sum of Rs-____/- (Rupees only) on the term and conditions hereinafter appearing:

Now this agreement witnesses and the parties hereto hereby agree as follows:-

- (i) In pursuance of the aforesaid agreement the government has advanced to the Association the sum of Rs... .000/-(Rupee _____ Lakh only) (the receipt whereof the association/Institution does hereby acknowledge) for the purpose of Training Course.
- (ii) The Association shall utilize the aforesaid grant within a period of ...One Year...of the execution thereof.
- (iii) The unspent balance of the aforesaid grant on the expiry of stipulated period shall be deposited into the government Treasury at under the account head--- --0235-Social Security and Welfare-D-Social Welfare-Other receipts.....
- (iv) The aforesaid amount shall be utilized only for the purpose of and for no other purpose.
- (v) The facilities offered for the service rendered by the Association/Institution shall open to all the members of the public irrespective of their caste creed or religion.
- (vi) The grant will be supplemented by matching contribution by the Association/Institution to the extent of Rs... 10,000/- (Rupees Ten Thousand @ 10% amount).
- (vii) Utmost economy will be exercised by the Association/Institution while incurring expenditure against the grant.
- (viii) The audited statement of accounts duly signed by a Chartered Accountant/Registered Accountant will be furnished by the Association/Institution and the Statement will include all income received through various sources.
- (ix) Utilization certificate duly signed by a Chartered Accountant Registered Accountant and the Association Institution will be furnished to the Government within Six months of the stipulated period of the utilization of the grant.
- (x) Quarterly progress reports in respect of the activities undertaken by the Association/Institution will be furnished to the Government in the Women and Child Development Department.
- (xi) If the Association/Institution makes any default in observing the terms and conditions of this agreement, the entire amount paid by the government to the Association/Institution under this agreement shall immediately become recoverable by the government and the organization would be black listed for further grant.
- (xii) All disputes and differences arising out of or related to the agreement shall be referred to the Sole Arbitration of Secretary Incharge of the Women & Child Development, Government of Haryana by whatever designation such officer may be called. It will be no objection to such appointment that the arbitrator so appointed is a Government Servant, that he had to deal with the matters which this agreement relate and/or that in the course of his duties as the government servant he has expressed views on all or any of the matters in dispute or difference. The award of view on all or any of the matters in dispute, the award of such arbitrator shall be final and binding on the parties concerned.

In witness where of the parties hereto have set their hand hereunder on the dates respectively given under their signatures in the 57th year of the republic of India.

For and on behalf of Governor of Haryana

Witness
Full Address
Dated
Witness
Full Address
Date

Dated

President/Secretary/Manager
For an on behalf of Association/Institution
Dated