

Women & Child Development Department,

Bays No. 15-20, Sector-4, Panchkula

Advertisement

Last Date: 15.07.2015

Applications are invited for filling up the following posts under Haryana State Commission for Protections of Child Rights strictly on prescribed application format. All posts are on contract basis. The candidates should specify on the top of the envelop name of post applied for:-.

- 1. Law Officer/Consultant @ Rs. 25,000/- per month**
Number of post: 1

Qualification & Experience:

- Postgraduate in Law from recognized University with minimum 55% marks and having consistent good academic record.
- Fluent in English and Hindi.
- Working knowledge of Computer.
- Experience of at least 2 years in handling legal matters.
- Age : 25-45 years.

- 2. Programme Officer @ 20,000/- per month**
Number of post: 1

Qualification & Experience:

- Postgraduate in Psychology with specialization in Clinical/Child Psychology from recognized university with minimum 55% marks.
- Working knowledge of Computer.
- At least 3 years experience of working in the area of child Welfare/Development.
- Age : 25-40 years.

The above posts are contractual and for further details see our website www.wcdhry.gov.in.
Application Forms may be sent to the address given below :-

**Secretary (HSCPCR)-cum-Director,
Women & Child Development Department-Haryana,
Bays No. 15-20, Sector:4 - 134151, Panchkula.**

Secretary (HSCPCR)-cum-Director,
Women & Child Development Department-
Haryana, Panchkula

हरियाणा राज्य बाल अधिकार संरक्षण आयोग,

बेज़ नं० 15-20, सेक्टर-4, पंचकुला

विज्ञापन

अंतिम तिथि: 15.07.2015

हरियाणा राज्य बाल अधिकार संरक्षण आयोग में निम्नलिखित पदों को अनुबंध आधार पर भरने हेतु आवेदन आमंत्रित किये जाते हैं :-

1. विधि अधिकारी/सलाहकार - 1 पद - वेतन: Rs. 25,000/- प्रति माह

अनिवार्य शैक्षणिक योग्यता एवं अनुभव:-

- मान्यता प्राप्त विश्वविद्यालय से कम से कम 55% अंको सहित विधि में स्नातकोत्तर डिग्री एवं लगातार अच्छा शैक्षिक अभिलेख/रिकॉर्ड ।
- अंग्रेजी एवं हिंदी में अच्छा धारा प्रवाह ।
- कम्प्यूटर तथा एम एस ऑफिस का ज्ञान ।
- आयु सीमा 25 से 45 वर्ष ।

2. कार्यक्रम अधिकारी - 1 पद - वेतन: Rs. 20,000/- प्रति माह

अनिवार्य शैक्षणिक योग्यता एवं अनुभव:-

- मान्यता प्राप्त विश्वविद्यालय से कम से कम 55% अंको सहित मनोविज्ञान में स्नातकोत्तर डिग्री (नैदानिक एवं बाल मनोविज्ञान (Clinical & Child Psychology) में विशेषज्ञता सहित) ।
- बाल कल्याण/बाल विकास के क्षेत्र में कम से कम तीन वर्ष का अनुभव ।
- कम्प्यूटर तथा एम एस ऑफिस का ज्ञान ।
- आयु सीमा 25 से 40 वर्ष ।

उपरोक्त सभी पद पूर्णतः अनुबंध आधार पर भरे जायेंगे । आवेदन पत्र तथा अतिरिक्त जानकारी के लिए विभाग की वेबसाइट www.wcdhry.gov.in देखें । इच्छुक उम्मीदवार आवेदन पत्र निर्धारित प्रोफोर्मा में भरकर निम्नलिखित पते पर भेजें :-

सचिव (HSCPCR)-कम-निदेशक, महिला एवं बाल विकास विभाग, हरियाणा,

बेज़ नं० 15-20, सेक्टर-4, पंचकुला - 134151, हरियाणा ।

सचिव (HSCPCR)-कम-निदेशक,
महिला एवं बाल विकास विभाग, हरियाणा ।

APPLICATION FORMAT
Category and Post applied for _____

Attach self
attested
passport size
photo

(1) Personal information: -

- Name (In Block Letters)
- Father's name (In Block Letters)
- Date of Birth (Attach photo copy of Matriculation Certificate)
- Postal Address with contact No. and email address
- Permanent Address
- Disability if any
- Have you been charge sheeted convicted of for pleaded guilty to offence? Yes/No
 - If yes, particulars thereof present status.
- Have you been associated with any organization that has been blacklisted OR has been proved financial fraud? Yes/No
 - If yes please explain:

(2) Educational Information (Please give details of your education track record (from high school to onwards):

Sr. No.	Qualification (Degree/with specialization)	Name of University/ College	Year of passing	Total marks	Marks obtained	%age

(3) Employment History (Give details of the last 3 postings):
Total No. of years employment experience:

Name of organization	Position held/ Designation	Period from/to	Total period	Job responsibility	Last salary drawn	Reasons for leaving

(4) Computer Skills:
How do you rate yourself; Excellent/Good /Average/No Experience

(5) References: (Please give details of two references)
Certificate of computer/skills attached: yes/No
(1) Name /Title Address & Phone No.
Relationship with referee:-

(2) Name title Address & Phone No.
Relationship with referee:-

Declaration: "I hereby declare that all the statements made as above are correct and complete to the best of my knowledge and belief and if and if at any stage it is found incorrect, I shall be held responsible for it and the appointing authority has the right to terminate my service".

Date:
Place:

(Signature of applicant)