

REGISTERED

From

The Director,
Women & Child Development Department,
Haryana, Panchkula.

To

As per list attached as Annexure-A

Memo No ⁴⁵⁰⁷⁶⁻⁴⁵⁰⁸⁸ EA-8/WCD/2019,
Panchkula, dated the : 01.02.2019

Subject:- Recuritment to the post of Group D against Advertisment No. 4/2018 Category No.1 Recommendation thereof - Provisional Appointment.

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On the recommendations made by the Haryana Staff Selection Commission, Panchkula, vide their Memo.No.HSSC(Confd.)/Recomm./2019/ 1152 dated 21.01.2019, you are hereby offered a temporary appointment on the post of Group-D in this department, in the scale of IS, 4440-7440+1650(GP 1300 and 1400 merged with GP 1650) Pre-revised DL per month plus usual allowances admissible to them under the State Government Rules as notified from time to time, w.e.f. the date you join your duty & posted in the offices mentioned below against your names, on the following terms and conditions:-

TERMS AND CONDITIONS:-

1. That the appointment to the post of Group-D is purely on temporary basis/provisional basis. This post is liable to be abolished at any time and carried no promise of subsequent permanent employment. No offer on permanent vacancy can be made to you at present and in this respect the candidate will have to take his/her chance like others who have been similarly recruited.
2. That you will remain on probation for a period of two years which may be extended upto three years. During the period of probation, leave as per Haryana Govt. Rules will be permissible. However, in case of illness, your case of leave will be considered on production of a Medical Certificate issued by an authorized Medical Attendant. If, during or at the end of this period of probation your work and conduct is not found satisfactory, your services will be liable to be dispensed with/without any notice or assigning any reason.
3. That your appointment is subject to the condition that your documents pertaining to your Qualification, Experience, Age and Caste/Category, as claimed by you in the application form will be got verified from the concerned issuing authorities. Therefore, you shall have to submit an undertaking at the time of joining that in case your documents as claimed by you in application form is found fake, your services will be terminated without assigning any reason and without giving any prior notice. Besides, criminal action will be taken against the defaulter. Further, you shall have to produce the above original certificates to concerned Head of office at the time of joining.
4. That you will be covered under New Pension Scheme of Haryana Govt. which is in force w.e.f. 01.01.2006.

5. That in case, at any stage, while you remain in temporary capacity & desire to resign your post in the Women and Child Development Department you will be required to give one month's notice or forfeit in lieu thereof, salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice can also be given to you by Government in case it is proposed to terminate your services for reasons other than mentioned in para (1) above. Government will also be liable to pay salary including allowances for one month or for the period by which the notice falls short of one month. In case of misconduct, you will be given a reasonable opportunity to show cause as to why your services should not be terminated, in that case the condition of one month's notices shall not apply. Your services will be governed by the 'Haryana Group D employees (Recruitment and Conditions of Service) Act, 2018' and 'Haryana Civil Services (P&A) Rules, 2016', Departmental Service Rules and any other instructions issued by the Haryana Government from time to time.
6. That you will not undertake higher studies of any kind without obtaining prior permission of the competent authority. Consequently, no leave except examination date of any kind will be granted to them for the purpose of higher studies.
7. That you will be required to take the prescribed oath of allegiance to the constitution of India.
8. That in case, you are married, you will have to give a declaration that you are not having more than one living spouse & you are not married to a person having a living spouse.
9. That no T.A/DA/joining time will be granted for joining this post.
10. That as your character and antecedents have not been got verified in terms of Government instructions issued vide **Memo No. 52/03/2005-6S(1)** dated **18th November, 2005**, therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents, your services will be liable to be terminated without giving any notice.
11. That you shall have to furnish the Medical Certificate fitness from the Civil Surgeon of the concerned district as required under Haryana Civil Services Rules 2016 Chapter III of rule 9 within 15 days from the date of appointment failing which this appointment will stand cancelled.
12. That during the period of probation, no transfer will be effected.
13. That you shall abide by all the rules, instructions and conditions issued by the government from time to time with regard to his/her appointment.
14. That your seniority inter-se with other candidates will be considered as per the merit received from the Haryana Staff Selection Commission.
15. That the appointment is subject to the final out come of CWP No. 37683/2018, 30376/2018, 23769/2018, 31085/2018, 32246/2018, 24327/2018, 26801/2018, 26478/2018, 37683/2018, 22969/2018 and 331/2019 etc. and any other writ petitions pending in the Hon'ble Punjab and Haryana High Court and other CWP pending in any other Court of law.

THAT YOU MUST SUBMIT:

- iii. A declaration in writing that you were not on any previous occasion dismissed from service under any department of Government or convicted by a Court of Law of no case is pending against you in any Court of Law.

- iv. In case you are married, you will have to file a declaration about non acceptance/ giving of dowry. If you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance/giving of dowry by you to the office as per declaration in Annexure A and B in terms of Government instructions issued vide No. 18/1/2004-2GS-I dated 21.02.2006.

If the above terms and conditions are acceptable, you should report for duty immediately from the receipt of this communication in the office mentioned against their name failing which, the offer of appointment will be treated as cancelled.


Director

Women & Child Development Deptt.
Haryana, Panchkula. ✓

Endst. No. 45089 - /EA4/WCD/2019, Panchkula dated: 01-02-19

A copy of above is forwarded to the Secretary, H.S.S.C. Panchkula with reference to their Memo.No.HSSC(Confd.)/Recomm./2019/ 1152 dated 21.01.2019 for further necessary action.


Director

Women & Child Development Deptt.
Haryana, Panchkula. ✓

Endst.No. 45090-45123 /EA-8/WCD/2019, Panchkula Dated 01-02-19

A copy of above is forwarded to the following for information and necessary action to the following:-

- 1- Additional Director(Admn) headquarter.
- 2- Civil Surgeon, Hisar, Jind, Karnal, Soenpat, Rohtak, Kurukshetra, Narnaul, Faridabad.
- 3- Accounts Officer (Budget) at headquarter.
- 4- District Programme Officers-WCD Hisar, Jind, Karnal, Soenpat, Rohtak, Kurukshetra, Narnaul, Faridabad.
- 5- Women & Child Project officer, Tohana, Thanesar, Sonapat(U), Uchana, Narnaul(R), Balabhgarh(R), Narwana-I.
- 6- Manager, Panjiri Plant, Gharaunda.
- 7- Superintednent, Observation Home, Hisar & Karnal.
- 8- Superintendent, Nari Niketan, Karnal.
- 9- Concerned official.
- 10- Office order/Personal file.


Director

Women & Child Development Deptt.
Haryana, Panchkula. ✓

ANNEXURE A

Sr. No.	Name & address	Category	Place of Posting
	COOK		
1	Vikas S/o Ramesh, Kasun Road, City: Khatkar, Tehsil: Narwana, Distt. Jind	General	Observation Home, Hisar
2	Geeta Rani D/o Parhlad Singh, VPO: Hatt, Tehsil: Saffidon, Distt.: Jind	BCA	Observation Home, Karnal
	LABOURER		
1	Randhir Singh S/o Matu Ram, 623 City Danoda Khurd, Tehsil Narwana, Distt. Jind.	ESM SC	O/o Manager, Panjiri Plant, Gharaunda
2	Kapoor Singh S/o Ramdhari Singh H.No. 1402/2, Sham Colony, City Rohtak, Rohtak	ESM Gen.	Panjiri Plant, Gharaunda
	LADY ATTENDANT		
1	Ritu D/o Sh. Subhash, Near PNB Bank City Danoda kalan Tehsil Narwana Distt. Jind (Haryana)	Gen.	O/o Nari Niketan, Karnal
	PEON		
1	Chanchal D/o Jaibhagwan, VPO Hassangarh City: Sampla, Tehsil: Sampla, Dist: Rohtak, Pin: 124404 State: Haryana District:- Rohtak	General	O/o WCDPO, Sonapat (R-II)
2	Sanjay Kumar S/o Jagdish, Main Chopal City: Sulehra, Tehsil: Narwana, Distt. Jind, Pin: 126116 State: Haryana District: Jind	BCA	O/o WCDPO, Tohana
3	Sahil Saini S/o Prem Chand, Vill. Surjgarh P.O. Jalbehra City: Surjgarh, Tehsil: PEHOWA, Distt. Kurukshetra, Pin: 136129 State: Haryana	BCB	O/o WCDPO, Thanesar (U)
4	Seema Rani D/o Satbir Singh, Sonipat City: Sonipat, Tehsil: Sonipat, Dist. Sonipat Pin. 131001 State: Haryana, District: Sonipat	BCA	O/o WCDPO, Sonapat (U)
5	Sushila D/o Kuldeep, Vill Kheri Masania City: Kheri Masania, Tehsil- Uchana, Distt. Jind Pin: 126115 State: Haryana District: Jind	BCA	O/o WCDPO, Uchana
6	Dilbag Singh S/O Sh. Ranbir, City: Vill Chindalia Post Nangal Katha, Tehsil: Narnaul, Dist: Mahendragarh, Pin:- 123001 State: Haryana	ESM GEN	O/o WCDPO, Narnaul(R)
7	Raj Bahadur S/o Bhagwan Sahay, Village Jharsainthly, Tehsil Ballabgarh City: Jharsainthly, Tehsil: Balabgarh, Dist: Faridabad, Pin: 121004 State: Haryana	GEN	O/o WCDPO, Ballabgarh (R)
8	Balram S/O Birbal Singh, VPO Dumerkha Khurd Gadila Patti City: Vpo Dumerkha Khurd, Teshil: Uchana, Dist: Jind, Pin: 126116 State: Haryana	GEN	O/o WCDPO, Narwana-I

ANNEXURE-A

(Declaration to be taken at the time of entry into Government Service).

DECLARATION

WHEREAS the provision of Rule-13 A of the 'The Government Employees (Conduct) Rules, 1966 (reproduced on the reverse) have been specifically brought to my notice;

AND whereas on date I am unmarried;

NOW, therefore, I S/D/o..... do hereby undertake that I shall not:-

- (a) give or take or abet the giving or taking of dowry; or
- (b) demand, directly or indirectly from the parents or guardians of the bride or bridegroom, as the case may be, any dowry.

N.B: "dowry" shall have the same meaning as in the Dowry Prohibition Act, 1961."

I aver in the full understanding that any breach of the rules or law relating to taking or abetting the taking of dowry or abetting the taking of dowry shall render me liable for appropriate disciplinary action.

Place:

Signature.....

Name in Block Letters:

Copy to:

(Name of Parent/Guardian)

Address:

ANNEXURE-B

(Declaration to be given by the male Government employees after their marriage.)

WHEREAS I was married on(date of marriage)

NOW, therefore, in terms of the provisions of Rule 13-B of the 'The Government Employees (Conduct) Rules, 1966, I, S/D/o do hereby declare that I have not taken or abetted in the taking of any dowry. This declaration has also been signed by my wife, father and father -in- law.

Note: To be declared only if either the father or father-in-law or both are not living on the date of declaration.

I declare and affirm that my father/my father-in-law/both my father and father-in-law, are not alive

Place:

Signature.....

(Name of the Government employee in Block letters with designation).

Signature of Father

Signature of Wife.....

Signature of Father-in-law.....